

Agape Internship Program

Agape empowers and supports under-served families within its community to discover, embrace, and achieve their full potential. Agape achieves this mission by providing academic support and family services focusing on character development, academic achievement, reading proficiency by third grade, successful high school graduation and post-graduation placement.

Agape is looking for passionate and hard working interns that believe in the mission of Agape and impacting the Bolton Road community. You will work with passionate professionals, learn first-hand how to apply best practices in various aspects of a growing nonprofit agency and enjoy a real opportunity to make an impact on the northwest corridor of Atlanta.

Internship Overview

Under the supervision of a member of the Agape Senior Leadership Team, interns will provide assistance and development to Agape's core programs and administrative functions. Specific duties will be discussed during interviews but may include the following: interacting with Agape Youth & Family Center's key stakeholders including participants and their family members, community partners, donors, board and committee members and staff, planning events, assisting in youth education programs, general support to HR, operations and marketing departments.

This internship aims to achieve the following learning outcomes:

Internships with Agape are not paid, but offer valuable hands on experience. The Agape Internship Program will provide applicants with a strong background in areas required for success in any business. Course credit may apply.

- Provide opportunities to the youth for application of classroom knowledge to the world of work
Enable youth to learn more about a chosen industry or field
- Help youth develop valuable contacts in the field by networking with professionals
- Help identify technical and/or theoretical competencies that need further development
- Enable youth to assume professional responsibilities and substantial tasks
- Help youth further develop motivation and self confidence
- Aid in Agape's capacity building

The Agape Internship Program will provide applicants with a strong background in areas required for success in any business. Depending on the department that the intern is placed, some essential duties may include:

- Policy Research
- Program Evaluation & Implementation
- Employee Training & Engagement
- Development of Employee Policies
- Organization Development
- Youth & Education Programming

- Administrative Assistance
- Special Event Management
- Social Media Marketing
- Nonprofit Governance and Resource Development

EXPERIENCE/SKILLS REQUIRED:

We are looking for a high-caliber intern to support our growing program. We need an individual who is committed to a high standard of excellence and can tackle an ambitious agenda. Our ideal candidate is a:

- Self-starter who takes initiative, comfortable wearing many hats, can solve problems self-sufficiently, but takes direction well
- Strong writing skills
- Proficient in Microsoft Office and Google Drive
- Detail-oriented; can be counted on to produce high-quality work
- HTML skills preferable
- Prior work and/or intern experience a plus

Interested candidates must submit a brief cover letter and resume by email to cchapman@agapeatlanta.org. No phone calls please.